



Scott Alvord – Roseville (*Chair*)
Bonnie Gore – Placer County
Shanti Landon – Placer County (*Vice Chair*)
Pauline Roccucci - Roseville
James Williams – SPMUD

**MINUTES OF BOARD OF DIRECTORS' MEETING
June 27, 2024**

The regular meeting of the South Placer Wastewater Authority Board of Directors was called to order at 9:30 a.m. at the City of Roseville Corporation Yard, 2005 Hilltop Circle, Roseville, CA.

Directors Present:

Scott Alvord
Bonnie Gore
Shanti Landon
Pauline Roccucci
James Williams

Staff Present:

Osman Mufti, JPA Counsel
Richard Plecker, Executive Director
Pam Walsh, Board Secretary

CALL TO ORDER

Chair Alvord called the South Placer Wastewater Authority Board meeting to order at 9:30 a.m.

ROLL CALL

Present: Alvord, Gore, Landon, Roccucci, Williams
Absent: None

PLEDGE OF ALLEGIANCE

Director Landon led the Pledge of Allegiance.

PUBLIC COMMENT

No public comment received.

CONSENT CALENDAR

BEGINNING OF CONSENT CALENDAR

Item A. Approval of Minutes, January 25, 2024

Item B. Resolution: Regular Meeting Schedule

Item C. Resolution: Investment Policy for FY 2024-2025

Item D. Information: Investment Review

Item E. Information: Rate Stabilization Fund Balances as of April 30, 2024

Item F. Information: SPWA Annual Financial Statements FY 2023-2024

A vote was taken for the items within the consent calendar:

MOTION by Director Gore, seconded by Director Roccucci, to approve the January 25, 2024, minutes, to approve the Regular Meeting Schedule (Resolution 2024-10), and to approve the Investment Policy for FY 2024-2025 (Resolution 2024-11).

Vote: Ayes: Alvord, Gore, Landon, Roccucci, Williams
Nos: None
Absent: None

No public comments were received on these items.

END OF CONSENT CALENDAR

PRESENTATIONS

1. Resolution: Commendation and Appreciation for Bryan Buchanan

Executive Director, Richard Plecker, acknowledged Bryan Buchanan's retirement from the City of Roseville and thanked Mr. Buchanan for his 29 years of service to the City and his many contributions to the South Placer Wastewater Authority.

MOTION by Director Williams, seconded by Director Roccucci, to acknowledge Bryan Buchanan's service and retirement.

Vote: Ayes: Alvord, Gore, Landon, Roccucci, Williams
Nos: None
Absent: None

No public comments were received on this item.

2. Information: Capital Improvement Projects Update and Financial Summary

Wastewater Utility Manager, Tracie Mueller, stated there are currently 11 projects ongoing, (three non-capital). Mrs. Mueller provided an update and presentation on eight Wastewater Capital Improvement projects, including the Pleasant Grove Wastewater Treatment Plant UV Disinfection System Addition Project, the Dry Creek and Pleasant Grove Wastewater

Treatment Plant Capacity Evaluations, Pump Station 26 and Force Main Capacity Improvements, Dry Creek Wastewater Treatment Plant Operations and Lab Building, the Pleasant Grove Wastewater Treatment Plant Expansion and Energy Recovery Projects, the Inflation Reduction Act Support Project, the Residential Equivalent Dwelling Unit Evaluation, and the Corridors Trunk Sewer Capacity Improvements Project. She also provided a financial overview of current approved projects funded by the SPWA.

No public comments were received on this item.

3. Resolution: Approval of 2025 Wastewater Systems Evaluation Update

Mrs. Mueller requested the Board approve a new project titled 2025 Wastewater System Evaluation Update for a total project budget of \$500,000.

MOTION by Director Landon, seconded by Director Roccucci, to approve a wastewater system evaluation update with a project budget of \$500,000. (Resolution 2024-12).

Vote: Ayes: Alvord, Gore, Landon, Roccucci, Williams
Nos: None
Absent: None

No public comments were received on this item.

4. Resolution: Approval of Annual Operating Budget for FY 2024-2025

Archana Wagley, Senior Business Analyst for the City of Roseville, requested the Board adopt the annual operating budget for fiscal year 2024-2025.

MOTION by Director Williams, seconded by Director Roccucci, to approve the Operating Budget for FY2024-2025 (Resolution 2024-13).

Vote: Ayes: Alvord, Gore, Landon, Roccucci, Williams
Nos: None
Absent: None

No public comments were received on this item.

5. Information: SPWA Authorities and Background on Equivalent Dwelling Units (EDU)

Executive Director Richard Plecker provided the Board with an overview and presentation to clarify the roles and responsibilities of the South Placer Wastewater Authority. A discussion was had regarding capacity fees and the fact that the definition of equivalent dwelling units (EDU) is determined by the member agencies, not SPWA.

No public comments were received on this item.

6. Information: Status of Desktop Equivalent Dwelling Unit Evaluation (EDU)

Mrs. Mueller stated the Residential Desktop Equivalent Swelling Unit Evaluation, which was approved by this Board on June 29, 2023, is now complete and Mrs. Mueller provided the findings and recommendations in a technical memorandum provided by Woodward and

Curran. The consultant found very limited published industry documentation, and therefore it is recommended that a more comprehensive analysis, including sampling and flow monitoring, be performed across the SPWA service area if partners want to further consider modifications to the residential EDUs.

No public comments were received on this item.

7. Resolution: Consider and Approve Detailed Equivalent Dwelling Unit Evaluation Phase 2

Mrs. Mueller requested the approval of a new detailed project titled the Equivalent Dwelling Unit (EDU) Phase 2 Evaluation with a total project budget of \$2,000,000.

A discussion ensued regarding the cost and length of the study being excessive. Executive Director Plecker responded it was his hope that this project would not take two years or \$2 million dollars to complete; however, for the study to be comprehensive, it was necessary to ensure all resources and time were allowed and available.

Director Landon requested the resolution be modified, asking for approval for the project for \$2 million; however, with the understanding that the three partnering agencies meet to produce a scope of work that could hopefully reduce the cost and time of the project.

MOTION by Director Gore, seconded by Director Landon, to approve consideration of the Equivalent Dwelling Unit (EDU) Phase 2 Evaluation with direction to SPWA staff to engage three member agencies to determine a better understanding of the project cost and scope of work involved, for presentation and discussion at the SPWA September 12, 2024, Board meeting (Resolution 2024-14).

Vote: Ayes: Alvord, Gore, Landon
Nos: Williams, Roccucci
Absent: None

Public Comments were received by Chad Roberts (Hefner Law).

8. Resolution: Consider and Approve Capacity Fee Analysis Update and Recommend Approval of Revised Capacity Fee

Devin Whittington, Assistant Environmental Utilities Director for the City of Roseville, requested approval to approve the new capacity fee.

Director Gore asked, if the capacity fee were accepted at today's Board meeting, could the Board come back sooner than the five-year requirement to adjust the fees. Osman Mufti, SPWA legal counsel, confirmed it is allowable to adjust the capacity fees sooner than the five-year requirement.

MOTION by Director Roccucci, seconded by Director Williams, to approve a capacity fee in the amount of \$9,802 effective July 1, 2024, which fee shall be subject to annual adjustments based on the Engineering News-Record Construction Cost Index (Resolution 2024-15).

Vote: Ayes: Alvord, Gore, Landon, Roccucci, Williams
Nos: None
Absent: None

Public Comments were received by Chad Roberts (Hefner Law).

Reports/Comments – Board Members/Staff

Executive Director Plecker announced SPWA received a Certificate from Congressman Kevin Kiley acknowledging the completion of the Pleasant Grove Wastewater Treatment Plant Expansion and Energy Recovery Project.

Public Comment

None.

Adjournment

The meeting was adjourned at 12:10 p.m.



Scott Alvord
Chair



Pamela Walsh
Secretary to the Board